

Chapter- 17

Punctuation

STUDY NOTES

We use points or stops to make clear the meaning of words and sentences. They are called **Punctuations**.

PUNCTUATION
MARKS

Capital letters are used in the beginning of a sentence and to signal proper names.	Example I went to Shimla with my family.
A question mark (?) is used to ask question.	How long did you stay there?
An exclamation mark (!) is used to express strong feelings.	Wow! What a nice car.
The full stop (.) is used for several purposes, most often to mark the end of a declarative sentence.	Soma is going to the market.
Comma (,) is used to separate ideas, add pauses, and help in list things clearly.	The pet store has cats, dogs, fish, and turtles. I really wanted cereal this morning, but I didn't have any milk. Well, if you really want pancakes, I guess I can make them.

ANSWER KEY**1. Rewrite each sentence with correct punctuation marks.**

a) can you come here

Can you come here?

b) I am going to new delhi

I am going to New Delhi.

c) hurray we are going on a picnic

Hurray! we are going on a picnic.

d) what a beautiful day

What a beautiful day!

e) When are you going to manali

When are you going to Manali?**2. Read the sentences in the boxes below. Colour the boxes green if the punctuation is correct and red if they are incorrect.**

a)	Please get apples, eggs and bananas from the market.
b)	Shruti went to school with Soumya Aman and Nandita.
c)	My favourite movies are Moana Frozen and Black Panther.
d)	On Sunday, we went to the mall, circus and the park.
e)	Siri invited Aishwarya Veena Sandeep Ipshita and Krishna to her birthday party.
f)	Tasneem plays football, basketball and volleyball.
g)	Tejaswini got a blue frock, a red t-shirt and a white skirt as presents.
h)	We are going to Munnar Kochi and Alleppey this summer.

3. Add commas (,) where required to the sentences given below.

- a) Ritu, Richa and Sukanya went to watch a film yesterday.
- b) He has a blue, a green and a red handkerchief.
- c) I want a cycle, a helmet and a pair of shoes for my birthday.
- d) Babloo has travelled to Delhi, Mumbai and Bangalore with his uncle.
- e) We need flour, butter, sugar and eggs to bake a cake.
- f) Arabhi used roses, lilies and carnations in the bouquet.
- g) The sandwich was made of carrots, cucumber, tomatoes and lettuce.
- h) We learn English, Maths, EVS, Hindi and Social Studies in school.

4. Add punctuation to this paragraph.

Ananya is one of the untidiest people, I know. She always wears t-shirts and jeans. Her jeans are usually dirty and some times also have holes in them. Her hair is always tied up in a ponytail and she is often seen scratching her head. She usually sits at the back of the class and often falls asleep in the middle of classes, but when the exam results are declared. She always gets an 'A' grade. She might be untidy and lazy, but she is very intelligent.

