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SESSION : 5
CLASS : V
SUBJECT : COMPUTER
CHAPTER NUMBER:3
CHAPTER NAME :WORKING WITH TABLES
SUBTOPIC :APPLYING BORDERS AND SHADING, CONVERTING TEXT TO A TABLE, INSERT A PICTURE IN A TABLE

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LEARNING OBJECTIVE :

To enable students to know how to apply border and shading, converting text to a table, insert a picture in a tables in MS Word .

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APPLYING BORDERS AND SHADING:

- This feature can enhance the appearance of the table b applying borders and shading styles.

CONVERTING TEXT TO A TABLE:

- You can convert existing text to a table.

INSERTING PICTURE IN A TABLE:

- You can insert pictures in a table by selecting pictures option under illustrations group in insert tab.

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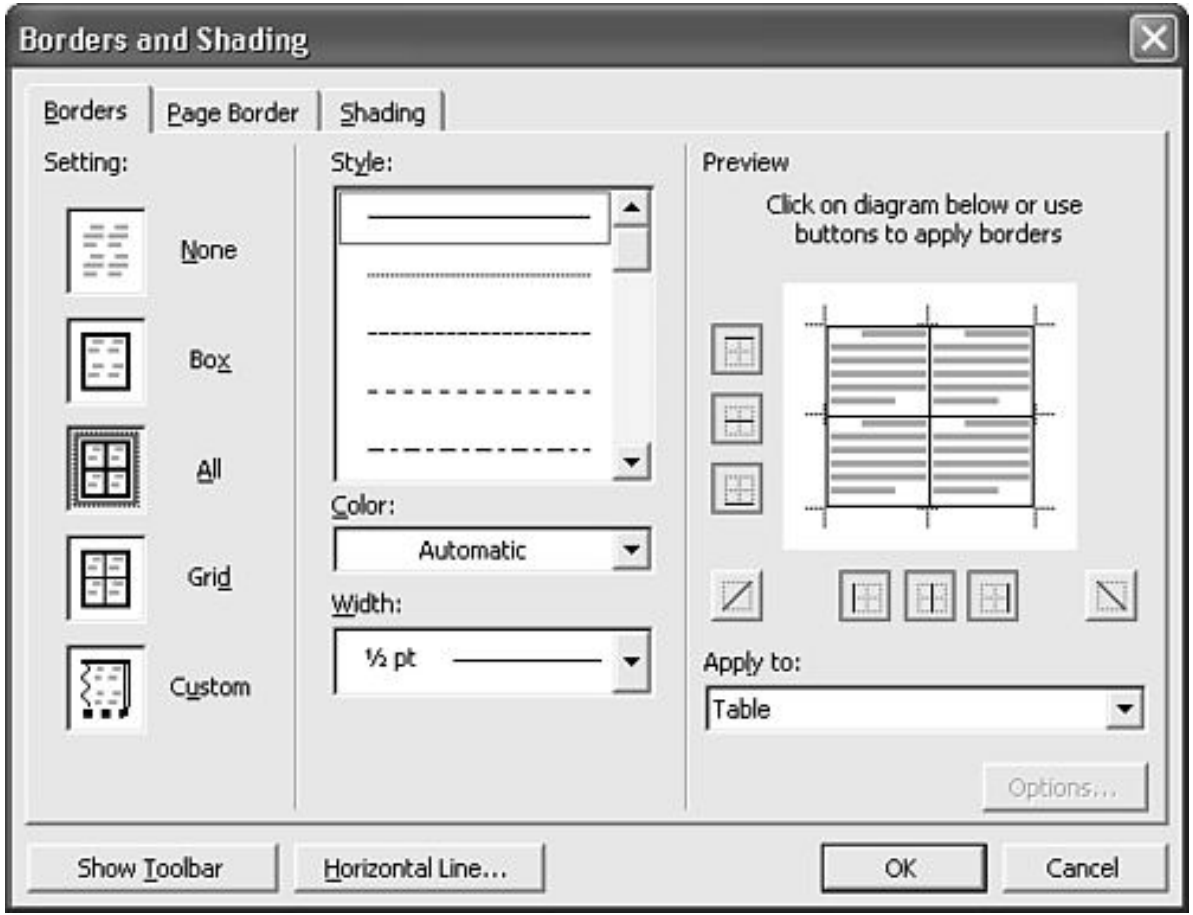

Border styles

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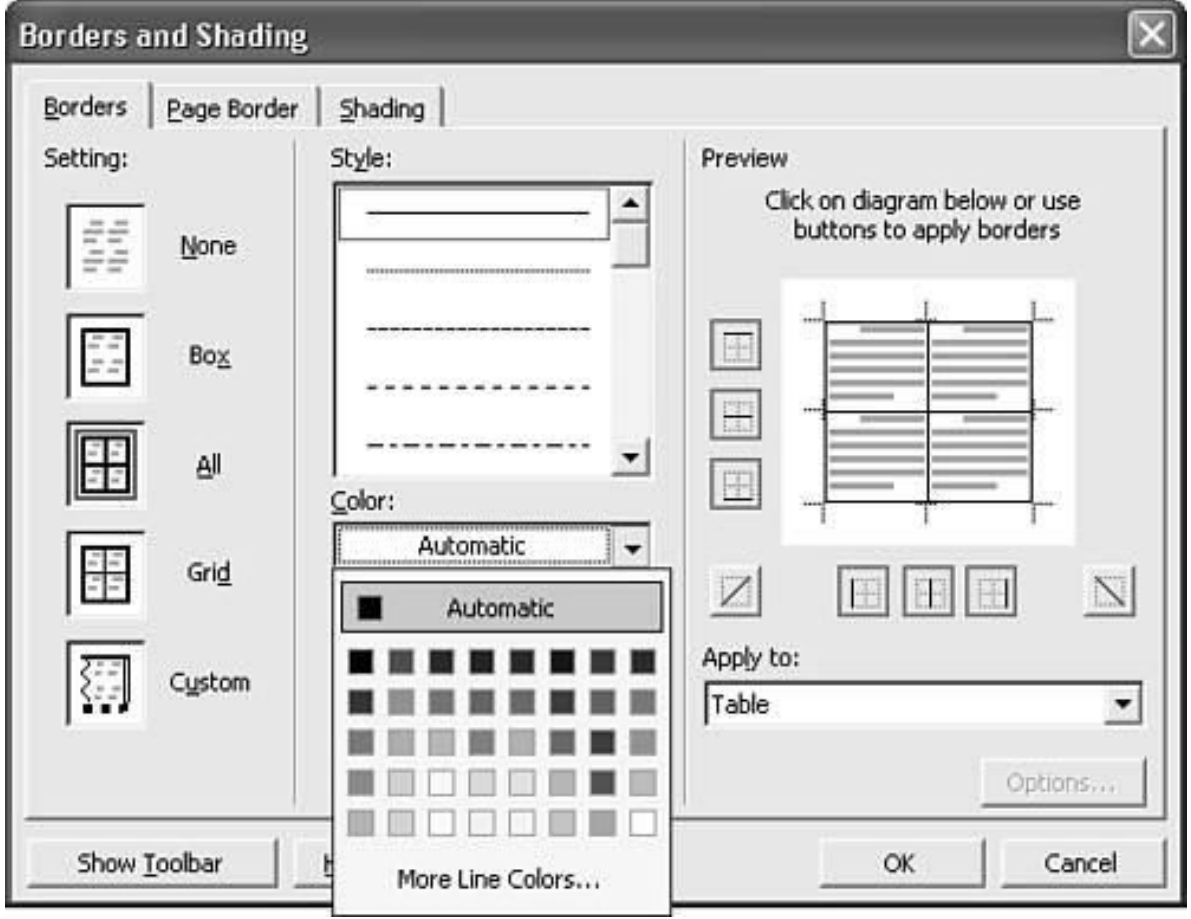

shading

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https://www.youtube.com/watch?v=XNBrCEgzddw

GAME

https://wordwall.net/resource/8359164

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LEARNING OUTCOME :

Students will know how to apply border and shading, converting text to a table, insert a picture in a tables in MS Word .

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THANKING YOU

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