

Computer Worksheet

SCHOLAR

Date: |

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-: Managing files and folders :-

(1) Who am I?

(a) I am a feature which provides a quick method to open any application or software.

Ans- Shortcut Icon

(b) I am an option used to change the name of the file or folder.

Ans- Renaming Files

(c) I am small pictures on the desktop.

Ans- Icons

(d) I am related information stored together.

Ans- File

Answers the following :-

(a) What is a file explorer?

Ans- File explorer is an application that displays detailed information about files, folders and drives. It enables you to access, edit, manage, and organise your files and folders. You can use it to view, create, delete, copy, move, rename and search files and folders.

(b) Write any two features of windows 10?

Ans- Search tool - Cortana :-

Windows 10 has a refined and powerful search tool "Cortana" which allows you to search information on the system or on web.

Support- multiple desktops :-

Windows 10 has a new 'Task View' button on the taskbar which provides the ~~ability~~ ability to open multiple desktop at the same time.

(c) What is Cortana? What is Context menu?

Ans- Windows 10 has a refined and powerful search tool - Cortana. It allows you to search information on the system or on web directly. It can also be used to play music, videos, set alarms and reminders, send e-mail, give voice commands, etc.

A context menu is a menu ~~is a~~ ~~menu~~ in a graphical user interface that appears upon user interaction, such as a right-click mouse operation.

good morning :- Teacher's day :-

A very ^{good morning} to the respected teachers and my dear friends.
~~Today~~ Today's day is a special day for all of us where we can pay a hearty tribute to our lovely teachers who take untiring efforts to build our futures.

Teacher's day is celebrated on 5th September every year in honour of ~~Dr.~~ Sarayapelli Radhakrishnan an academic philosopher and the second president of India. This day is celebrated by all students in India with great joy and happiness it gives us an opportunity to express our gratitude towards our teachers. Teachers play a big role in building the character of students. They give us knowledge, believe in us and help us achieve our dreams. They focus on improving the personality of the students and making them a good human beings. I would like to thank all ~~the~~ my teachers for the tireless efforts ~~that~~ they take to ~~give~~ give us knowledge and shape our personality. Thank you teachers for ~~your~~ all your efforts ^{and} dedication. Thank you so much my lovely teachers and happy teachers day.
