

H.W. = 18/5/2022

1. A database is a collection of information related to a particular object, such as maintaining addresses and phone numbers, a list of library books, keeping students record pertaining to academic and co-curricular achievements,

keeping employees' information, etc.

2. A row in a database is called a record that consists of the information about one person or one object.

3. A column within a database that contains only similar type of data is called field.

4. A form is a window that contains numerous fields to enter, modify, and view record at a time.