

• What is formula?

Formulas are the user defined instruction to perform calculations whereas functions are the pre defined of in built formulas that come with excel

• What is function?

Functions are a name that you can use over and over again rather than writing it out multiple times.

• What are the elements of formula in excel?

A formula can also contain all the following -

- Function.
- References
- operators
- Constants

• Which operator is used in joining two strings?

Concatenation operators join multiple strings into a single string. There are two concatenation operators + and &.

• How to erase formula using a range?

1. enter the data into A1 through A10

2. enter the formula =IF(A1:A10>5,"Max" into cell B1

3. In cell B2, enter the formula =MIN(A1:A10)