

Worksheet

11

Formal Letter

Date

Name

Class & Sec.

Roll No.

Marks OBT.

1. Write a letter to the Superintendent of Police about the malpractices of auto rickshaw drivers plying in the city, requesting him to deal with them strictly to improve upon the traffic in the city.

Hints

- overloading by auto rickshaw drivers very common
- school autorickshaw drivers worst offenders
- cause of many fatal accidents
- strict action needs to be taken

Space for Answer

M-135

Bhubaneswar, Odisha

16/05/2021

To

Superintendent of police

Subject - Malpractices of autorickshaw drivers plying in the city

Sir,

I wanna inform you about the malpractices of the autorickshaw drivers.

- playing in the streets may lead to accidents
- Nowadays these autorickshaw drivers are breaking the traffic rules which is again a sign of accidents. - Autorickshaw drivers are overloading which is very common.

Strict action needs to be taken

- Anvesha Mohapatra