

Computer Revision

- 1) F11 function key is used to create a chart in a new sheet.
- 2) To change the chart type and its subtype, select Design tab → Type group → Change chart type
- 3) Add chart Elements button is available in Insert tab
- 4) Add chart element is available in Illustration group.
- 5) A Combo chart is a combination of two or more charts.
- 6) The goal seek table is available on Data tools tab
- 7) We can add the data of multiple sheet by using consolidate features.
- 8) The sheet used to insert a frame is FS.
- 9) The tool panel of Animate is divided into four parts as Tools, Views, colours, Options.
- 10) Animate CC was released on February 8 of 2016

- 11) Object properties is a panel that displays the properties of selected object.
- 12) The default extension of animate is FLA.
- 13) Keyframe can be of four types.
- 14) Ctrl + O short cut key to display document setting dialog box.
- 15) To make the properties panel visible on the screen press Shift + Tab.
- 16) The short cut key to open colour panel to set gradient is Ctrl + Shift + F9.
- 17) To ungroup the selected object press, Ctrl + Shift + G.
- 18) Linear gradient changes the color frame from starting point to ending point in a straight line.
- 19) Subselection tool is used to for transforming the shape.
- 20) The short-cut to import a picture is Alt + N + P.

- 21) The major components of Timeline are layers, frames, and the playhead.
- 22) Filters allows you to add interesting visual effects to text, buttons, and movie clips.
- 23) Graph is a related set of data values.
- 24) Legend is a key that is used to identify the colours, patterns or symbols assigned to data series.
- 25) A Bar chart displays data in the form of long rectangular rods.
- 26) Y-axis is the vertical axis that is used to plot the values.
- 27) The purpose of graphing worksheets is to enter common data, formatting effects and formulas.
- 28) Animate is a powerful animation software package developed by adobe systems.
- 29) The Stage Panel is the arrangement of various Animate elements, such as the Tool panel, control panel, Property Inspector, and stage.
- 30) The writing space is the large white space that is seen at the center of the work space.
- 31) The gray area surrounding the Stage is called work area.
- 32) The Adobe Flash is the area where one controls the sequence and timing of graphics of a movie.

33) Layers are like transparent sheets stacked on top one another, each containing a different image that appears on the stage.

34) The Library panel acts as a store house of symbols in Animate?

35) The default size is 550x400 pixels