

- 1) Assembler converts Assembly language, to Machine language.
- 2) Low level languages are machine dependent language.
- 3) High level languages are machine independent language.
- 4) Java is the example of high level language.
- 5) Interpreter and compiler are two translator program for high level language.
- 6) The term software was first by John W. Turkey in 1947.
- 7) Fourth generation languages were designed to reduce the level of programming efforts.
- 8) To create a blank desktop press Windows key + Ctrl + D.
- 9) The name of searching tool in Windows 10 is Cortana.
- 10) Microsoft Edge is the name of Windows 10 browser.

11) Quick Access Button helps to perform actions like adjusting screen brightness, turning Bluetooth on/off.

12) Windows Hello is the Microsoft's new built-in biometric system for windows 10.

13) RIP means copying data from CD to computer.

14) You can copy songs from your computer with Windows Media Player.

15) Burning a CD means copying data from computer to CD.

16) MPEG1 stands for Moving Picture Experts Group.

17) Steps recorder in trouble-shooting a problem occurs in Windows 10.

18) Replacing double click with single click is available under File Explorer option of control panel.

19) Utilities are the additional programs of Windows.

20) Object program converted into machine language by the translator.

- 21) There are four different animation effects such as Entrance, Emphasis, Motion Path, Exit.
- 22) The effect option in animation group gives different direction options to each other.
- 23) The animation option is in advanced animation group copies the animation from one object and applies it to another.
- 24) The recorded sound files have extension WAV.
- 25) Ctrl + D is the short-cut key to create duplicate slide.
- 26) Action buttons are built in shapes.
- 27) F7 function key is used to repeat most commands.
- 28) Ctrl + Shift + F7 short-cut key to apply the outline border around the selected cell.
- 29) To enter data in multiple lines in the same cell, use Alt + Enter key combination.
- 30) The enter and cancel buttons are present on the Formula bar.