1. The design view is divided into two parts --------- Field Grind Pont and ------ Field properties Pant -------.

2. Long text stores text and number up to --------- 65536 -------- characters.

3. The maximum size of number field is ----- 16 -------- byte.

4. The maximum size used by date datatype is ----- 16 -------- byte.

5. ---Currency----- datatype stores monetary data.

6. Autonumber datatype generate sequential number whenever record is added.

7. OLE object --- datatype is used to embed an object created in another application.

8. We can add images by using OLE Storage fields.

9. Calculated datatype is used when a user creates a table fields that calculate values.

10. Access sets lookup fields to the Default- datatype.

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11. __Input mask__ specifies the pattern for the data to be entered in the field.

12. Toggle filter button is available in the __Sort and Filter__ group.

13. Database is categorised as __Flat file database__ and __Relational Database__.

14. The __Tree__ topology handles large no of traffic.

15. In __Ring__ topology all the nodes in the network are connected in a circular manner.

16. In star topology the central server act as a __Hub__.

17. In __Point to Point__ topology two nodes are directly connected.

18. Network architecture is divided into __2__ types.

19. Wi-fi use __Radio__ signals.

20. __Data converter__ converts analog signal to digital and vice versa.

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21. ____PAN____ is a computer network created for an individual person.

22. ____Communication____ system allows us to talk to any person in the world at any time.

23. A computer network enables two or more computers to share ____data____ and hardware ____resources____.

24. In a network, modification and upgradation of the software or data is done at a ____Single point____ only.

25. The computers that communicate with each other are called ____nodes____.

26. A network maintained without using wires is called ____wireless network____.

27. ____LAN____ and ____MAN____ are the different types of networking.

28. Network ____topology____ refers to the layout in which various components of the network are connected and communicate with each other.

29. ____Data____ security means protecting data and resources from any unauthorized access.

30. ____Modem____ is a device that connects wireless communication devices to form a wireless network.

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31. __Data sheet__—is a collection of information stored in an organised way.

32. A computerised record keeping system that enables you to store, modify, and extract information from a database is known as—__Report__—

33. Microsoft Access is a—__Relational__—database.

34. __Sorting__—refers to the arrangement of data in an ascending or descending order.

35. A—__Primary__—key is a sort of check on the table that uniquely identifies each record in a table.

36. __Long Text__—data type is used for descriptive fields.

37. The—__Autonumber__—is the file extension of Ms Access

38. __Forms__—view displays the table as a grid.

39. __DBMS__—, are the user friendly interfaces that facilitate the process of entering data in tables.

40. __Database__—collects the summarised data from one or more tables/queries and organise it in a printable form.

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