

Q. Write an application to the principal of your school requesting him/her to allow you to avail school bus facilities.

⇒ To,  
The Principal,  
ODM Public School, Odisha

6th July

Subject: Request to allow you to avail school bus facilities

Respected Sir,

I am Madhavi from class 7th scholar batch bearing school no 10300. I am facing lots of problems to go school. Because the car which is arranged by my parents is not taking me school in time and for him I always get punishment.

Therefore, I request you to avail school bus facilities.

Thanking you  
Your Sincerely  
Madhavi