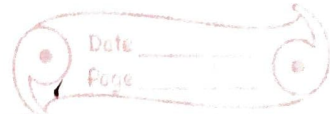


Atul

13/10/21

# Revision worksheet



- 1.) Assembler converts Assembly language to machine language.
- 2.) Low level languages are machine dependent language.
- 3.) High level languages are machine independent language.
- 4.) Java is the example of High level language.
- 5.) Compiler and Interpreter are two translator programs for high level language.
- 6.) The term software was first used by John W. Tukey in 1957.
- 7.) 4GLs generation languages are designed to reduce the level of programming efforts.



- 8) To create a blank desktop, press Windows + Key + Tab shortcut key combination.
- 9) The name of searching tool in windows 10 is File Explorer.
- 10) Microsoft Edge is the name of windows 10 browser.
- 11) Quick Actions helps to perform action such as adjusting screen brightness, turning Bluetooth on/off etc.
- 12) Windows Hello is Microsoft's new built-in biometric security system for windows 10.
- 13) RIP means Copying files from CD/DVD to computer.
- 14) You can copy songs from your favourite music CDs.

on to your computer.  
with media player..

15) Burning a CD means copying data a CD/DVD.

16) MPEG stands for Moving Picture Expert Group.

17) Step Recorder is the tool that helps in trouble shooting a problem occurring in windows 10.

18) Replacing double click with single click is available under File explorer options of control panel.

19) Utilities are the additional programs of windows.

20) Compiler program converts into machine language by the translator.



20) There are four different effects such as Entrance, Exit and motion emphases, paths, ...

22) The slides tab option in animation group gives different direction options to each transition.

23) The animation option is in the Animation pannel copies the animation from one object and applies it to another.

24) The recorded sound files have extension WAV.

25) CTRL + Shift + D is the short cut key to create duplicate slides.

26) Action buttons are built-in shapes.

27/ F4 Function key  
is used to repeat  
most commands.

28/ ALT + H + B + A Short-  
cut key to apply the  
border around the  
selected cells.

29/ To enter data in multiple  
lines in the same cell, use  
ALT + Enter key combination.

30/ The Cell Name box and Formula  
Bar buttons are  
present on the Formula  
bar.