

h.w
27.12.21
Monday

Date _____
Page _____

Write an application to your library teacher.

To,
The library teacher
ODM PUBLIC SCHOOL
Sishu Vihar, Patia, Bhubaneswar

Sub - ~~To the~~ Requesting a new library card

Madam,

With due respect I would like to inform you that I am Pallavi Nayak of class 5 (C) want to tell you that I have lost my library card. So, therefore I kindly request you to issue me a new library card for which I shall be highly obliged to you.

Thank you

Yours obediently
Pallavi Nayak
class - 5th

Roll number - 24