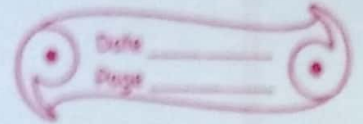


Revision 1



- 1) The design view is divided into two parts fill grid and Field.
- 2) Long text stores text and number of to 65536 characters.
- 3) The maximum size of number field 16 byte.
- 4) The maximum size used by data datatype is 8 byte.
- 5) Currency datatype stores monetary data.
- 6) Auto Number datatype generate sequential number whenever record is added.
- 7) OLE Object datatype is used to embed an object created in another application.
- 8) we can add images by using.

Attachment data fields.

- 9-) Calculated datatype is used when a user creates a table fields that calculate values.
- 10-) Access sets lookup fields to the Number datatype.
- 11-) ~~11~~ Input Mask specifies the pattern ~~for~~ the data to be entered in the fields.
- 12-) Toggle Filter button is available in the Sort and Filter group.
- 13-) Database is categorised as Flat and Relational.
- 14-) The Mesh topology handles large no of ~~to~~ traffic.
- 15-) in Ring topology all the nodes in the network are connect in a circular manner.

16) In Star topology the central server act as hub

18) Network architecture is divided into Point-to-point type.

17) In 2 topology two nodes are directly connected.

19) Wi-Fi use Radio signals.

20) Modem converts analog signal to digital and vice versa.

21) PAN is a computer network created for an individual person.

22) Communication system allows us to talk to any person in the world at any time.

23) A computer network enables two or more computers to share data and hardware

Resources

- 24) In a network, modification and upgradation of the software or data is done at a Single point only.
- 25) The computers that communicate with each other called Nodes.
- 26) A network maintained without using wires is called wireless networking.
- 27) LAN and MAN are the different types of networking.
- 28) Network Topology refers to the layout in which various components of the network are connected and communicate with each other.
- 29) Network security means protecting data and resources from any unauthorized access.
- 30) WAP is a device that connects wireless communication devices to form a wireless network.

31) Database is a collection of information stored in an organised way.

32) A computerised record keeping system that enables you to store, modify, and extract information from a database is known as DBMS.

33) Microsoft Access is a Relational data base.

34) Sorting refers to the arrangement of data in an ascending or descending order.

35) A Primary key is a sort of check on the table that uniquely identifies each record ~~34)~~ in a table.

36) Long text data type is used for descriptive fields.

37) The Auto number is the file extension of MS Access.

38) ~~Form~~ Datasheet view displays the table as a grid.

39) Forms are the user friendly interfaces that facilitate the process of entering data in tables.

40) Report collects the summarized data from one or more tables / queries and organizes it in a printable form.