

To,

The computer teacher

ODH PUBLIC SCHOOL patia, Bhubaneswar

Date: 23.12.21

SUB: Half day Leave application

Respected mam,

With Due respect I am Sonakshi Swain. I am taking leave for half days because ~~Suddt~~ suddenly I am disconnecting many times so I am taking leave to check my ~~my~~ network, so grant me to take to ~~leave for~~ leave for half day.

Thank you

Yours obediently

Sonakshi Swain

Class - D

Roll no - 45