

To,  
The library teacher  
ODM PUBLIC SCHOOL, Patia, Bhubaneswar

SUB - five days leave Application

Respected mam

With Due respect, I am Sonakshi Swain, I am taking leave for five days because suddenly I got sick, so I couldnot return the book which I had taken last monday, so grant me to take leave for five days. I will oblized to you.

Thankyou

your's obedently

Sonakshi Swain

class - D

Roll no - 45