

HW
19/5/21

1. What is MS Access?
2. What is Table?
3. What is Quick Access Tool bar?
4. How many ways you can create table?

Answers

- 1) It is the most powerful and most popular Relational Database Management System that serves as an integral part of the MS Office suite application.
- 2) Tables are the building blocks of a database. They store the complete data in a structured manner (in the form of rows & columns).
- 3) This toolbar is present at the top-left corner of the access window. It contains the most frequently used

command buttons. It has three buttons by default i.e save, undo, redo buttons.

4) In 5 ways we can create table.

- Graphic grid
- Insert table
- Draw table
- Quick table
- Insert a new or existing excel spreadsheet table