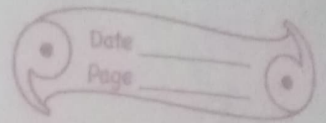


HW  
10/05/2021



## MORE ON WINDOWS 10

1. Write steps to creating desktop?
2. Write the steps to ripping in CD?
3. How to burn a CD or copying new content to CD?

### Answers

1. Steps to creating Desktop<sup>to</sup> :
  - \* Click the Task view present on the Taskbar, Task view pane open and displays the preview all the open windows.
  - \* Click on the New desktop button and a new thumbnail "Desktop 2" appears.
  - \* Click the thumbnail to view the newly created desktop.

## 2. Steps to rip an CD:

- \* Click the Start button and the Windows Media player. And insert the CD/DVD.
- \* Uncheck the check box next to the songs which you don't need. Click the RIP CD process.
- \* To stop, click the Stop RIP button. You can the RIP setting to change any format. The song will be stored in the PC folder.

## 3. Insert a blank CD/DVD, a burn a

- \* disc dialog box appears. Mention the disc title and click next.
- \* Empty disk folder open, drags files you need to burn and then click the finish burning option under the Manage tab.

\* Again a disc dialog box appears, click next. Windows media player opens click on start burn button under Burn tab.

\* files will get burn to the disc.

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