

- 1) Assembler converts Assembly language to machine language.
- 2) Low level languages are machine dependent language.
- 3) High level languages are machine independent language.
- 4) Java is the example high level language.
- 5) Interpreter and compiler are two translator program for high level language.
- 6) The term software, was first used by John. W. Turkey in 1957.
- 7) 4th generation languages are designed to reduce the level of programming efforts.
- 8) To create a blank desktop press Windows key + D shortcut key combination.
- 9) The name of searching tool in Windows 10 is Cortana.
- 10) Microsoft edge is the name of Windows 10 browser.
- 11) Action buttons helps us to perform action such as adjusting screen brightness, turning Bluetooth on/off etc.
- 12) Windows Hello is the Microsoft's new built-in biometric security system for Windows 10.
- 13) RIP means Copy data from CD/DVD to computer.

- 14.) You can copy songs from your favorite music CD/DVD on to your computer with ripping them.
- ~~15.) You can copy songs from your favorite~~
- 15.) Burning a CD means copying data from CD/DVD to computer.
- 16.) MPEG stands for Moving Pictures Experts Group.
- 17.) Steps recorder is a tool that helps in trouble shooting a problem occurring in Windows 10.
- 18.) Replacing double click with single click is available under file explorer option of control panel.
- 19.) Utilities are the additional programs of Windows.
- 20.) Object program converted into machine language by the translator.
- 21.) There are four different animation effects such as Entrance, Emphasis, Motion path, Exit.
- 22.) The Motion path option in animation group gives different direction options to each transition.
- 23.) The animation ^{painter} option is in advanced slide group copies the animation from one object to another.
- 24.) The recorded sound files have extension .WAV.
- 25.) Ctrl + d is the short-cut key to duplicate slide.

- 26.) Action buttons are built-in Shapes.
- 27.) F4 function key is used to repeat most commands.
- 28.) Ctrl + Shift + F shortcut - cut key to apply the outline borders around the selected cell.
- 29.) To enter data in multiple lines in the same cell, use Alt + Enter key combination.
- 30.) The enter and cancel buttons are present on the formula bar.