

Assignment

1. What is database?

A) A database is a collection of information stored in an organised way.

2. What is DBMS?

A) DBMS stands for database Management System. It is an application software which is used to create, modify and extract data from a database. It manages and organises the records in the form of tables.

3. What are the types of Database?

A) Database are of two types

- Flat file
- Relational database.

4. What are the advantages of DBMS?

A) A DBMS provides the users with efficient and reliable methods of data retrieval.

- It facilitates the reduction of data redundancy (duplication of data) and elimination of multiple copies of same data at different locations.
- It increases the efficiency, speed and flexibility in searching and accessing information thus saving time and energy.
- ~~DBMS~~ DBMS facilitates sharing of data among different users based on their individual needs.

5. What is MS Access?

A) Microsoft Access is the most popular and powerful ~~Relational~~ Relational Database Management System (RDBMS) that serves as an integral part of the Microsoft Office suite application.

6. What is table?

A) Tables are the building blocks of a database. They store the complete

data in a structured manner in the form of rows and columns.

7. What is Quick Access of Tool bar?

A) This toolbar is present at the top-left corner of the Access window. It contains the most frequently used command buttons. By default, it has three buttons which are save, Undo and Redo.

8. How many ways ~~we~~^{you} can create a Table?

A) We can create a Table in two ways:

- Design View
- Data Sheet View