

CW
21/9/21

Rev^{of ch} 1 and 2

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FIB

1. The design view is divided into two parts Field grid Pane and Field Properties Pane.
2. Long text stores text and number up to 65536 characters.
3. The maximum size of a number field is 16 byte.
4. The maximum size used by date datatype is 8 byte.
5. Money Data datatype stores monetary data.
6. Autonumber datatype generate sequential number whenever record is added.
7. OLE datatype is used to embed an object created in another applications.

8. We can add image by using attachment fields.
9. Calculated datatype is used when a user creates a table fields that calculate values.
10. Access gets lookup fields to the Number datatype.
11. Input mask specifies the pattern for the data to be entered in the field.
12. Toggle filter button is available in the Sort and filter group.
13. Database is categorised as Flat File Database and Relational Database.
14. The Mesh topology handles large no of traffic.

15. In Ring topology all the nodes in the network are connected in a circular manner.
16. In star topology the central server act as a hub.
17. In Point to point topology two nodes are directly connected.
18. Network architecture is divided into 2 types.
19. Wi-fi use Radio signals.
20. Modem converts analog signal to digital and vice versa.
21. Pan is a computer network created for an individual person.

22. Communication system allows us to talk to any person in the world at any time.
23. A computer network enables two or more computers to share data and hardware resources.
24. In a network, modification and updation of the software or data is done at a single point only.
25. The computers that communicate with each other are called nodes.
26. A network maintained without using wires is called wireless network.
27. Pan and Man are the different types of networking.
28. Network topology refers to the layout in which various components of the network are connected and communicate with each other.

- 29. Data security means protecting data and resources from any unauthorized access.
- 30. Wireless Access point is a device that connects wireless communication devices to form a wireless network.
- 31. Database is a collection of information stored in an organized way.
- 32. A computerised record keeping system that enables you to store, modify, and extract information ~~from~~ from a database is known as DBMS.
- 33. Microsoft Access is a RDBMS database.
- 34. Primary refers to the arrangement of data in an ascending or descending order.

Primary

35. A long text key is a sort of check on the table that uniquely identifies each record in a table.
36. long text datatype is used for descriptive fields.
37. The Auto no generates a sequential number, whenever a new record is added to a table.
38. Datasheet view displays the table as grid.
39. Forms are the user friendly interfaces that facilitate the process of entering data in tables.
40. Report collects the summarised data from one or more tables/ queries and organizes it in a printable form.