

Talabania, Bhakta Madhy Nagar  
Gandamunda  
Bhubaneswar - 751030

Date: 12th October 2022

The Principal  
OOM Public School  
Patia, Bhubaneswar - 751024

Sub: Regarding Withdrawal of my ward from School Transport

Respected Sir,

With due respects I am writing this letter to inform you that my ward Ashutosh Debidatta Nayak of class XII D-2 having admission number 11018 is withdrawing from availing your school Transport from the month of October. He will instead be using own arrangement. Please remove his name from your transport records.

Therefore, I request you to kindly cancel my membership from the school Transport from this month onwards so that no charges would be included in my son fees for the bus services.

I will be highly obliged if you take my problem into consideration.

Thanking you

Yours sincerely

Dhruba Nayak

*Dhruba Nayak*

12/10/2022