To

 The Principal ODM public school

 Sisuvihar, Bhubaneswar

( Sub: Request for transfer of my daughter fom

 ODM public school BDA to ODM public school ,Sisuvihar)

Respected Sir,

 Myself Dr Shakti Prasad Das father of satyanshi Dash nursery student of odm school (BDA) want to inform you that,as I am a doctor at KIMS and my residence is Manitrivuban Apartment near Nandankanan it's very difficult for me to take her school near BDA,which is very far from my residence. There is an another school of your organisation near Sisuvihar nearer from my residence. During the admission of my daughter you assured for consideration of transfer of my child to Sisuvihar unit which may kindly be recalled.

 Therefore , I request you kindly consider for transfer of my daughter satyanshi Dash to your Sisuvihar unit so that I'll be highly obliged.

 Thanking you

 Yours faithfully

 Date 3.12.2022 Dr Shakti Prasad Das